

Headquarters  
United States Forces Korea  
Unit #15237  
APO AP 96205-5237

United States Forces Korea  
Regulation 95-4

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## Aviation

### PROCEDURES FOR REQUESTING AND ALLOCATING ARMY AIRCRAFT SUPPORT FOR ADMINISTRATIVE AND TACTICAL OPERATIONS AND CIVIL/MILITARY EMERGENCIES

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**\*This regulation supersedes USFK Regulation 95-4, dated 25 August 1992.**

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FOR THE COMMANDING GENERAL:

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**Summary.** This regulation prescribes peacetime procedures for requesting 8th Army aviation support for tactical, administrative (including logistical operations), and civil/military emergency missions. Priorities are governed by Department of Defense Directive (DoDD) 4500.56.

#### **Summary of Changes.**

- Removed references to units that no longer exist.
- Format changed to current USFK standard.
- Moved aviation related responsibilities from ACoS J3 to Chief, 8th Army G3 AVN (2-1).

- Replaced Commander, 17th AVN BDE with Commander 2ID and Commander 2d CAB for aircraft support (2-1b).
- Replaced Commander, 7th AF with Commander, 2d CAB for OSA (2-1c(3)).
- Updated requirements to match the appropriate DoD Regulations and Instructions (DoD 4515.13-R).
- CoS, USFK is the approval authority for ETPs.
- Updated approval authority for US Army aircraft participation in aerial demonstrations including static displays, paradrops and flight demonstrations IAW AR 95-1 and AR 360-1.
- The authority to issue Travel Orders or Authorizations is delegated to O-6 level Commanders in general and references to old units are removed.
- Amended NFA (H-127 & H-128) Approval Authority.
- Rescinded EFO 06-44 and codified its intent in USFK REG 95-4.
- 8th Army G3 AVN is now the proponent for requests for 8th Army assets from units outside 2ID.
- 2ID handles their own needs.
- 1 hour driving time for flight requests including for GOs IAW USFK Reg 1-23.
- Added information to request the preferred digitized AMR as opposed to USFK Form 84-R.
- Updated criteria for eligibility IAW DoDI 6000.11 and DoD 4515.13-R.
- Injury related to USG operations the CoS, USFK has approval authority.
- DoS may authorize AEROMEDEVAC and reimburse DoD in extremely rare cases.
- US Civilian requires Pacific TMPRC approval.
- FN requires DoS approval.
- Emergency approval rests with CDR, USFK in response to natural and manmade disasters.
- 2-2 has one aircraft ready to support EOD movement from Yongsan or from CRC to K-16 for Fixed Wing transport if the event is in Taegu or Pusan.
- H-264 is used for all MEDEVAC flights to BAACH.
- Firefighting Assistance processes through 2ID G3 Air with 2ID GO approval if in the 2ID AO.
- Other Army units outside of 2ID process through 8th Army G3 AVN with approval from 8th Army G3.
- Other US components request support through CC Seoul and approval is by the CJ3.

- ROK requests for support are processed through CC Seoul to the CJ3 for CoS USFK approval.
- Helicopters shall not be used to fight volatile or hazardous materials fires or fires in built up areas.

**Applicability.** This regulation applies to Headquarters (HQ), United States Forces Korea (USFK), component commands, visiting units, dignitaries, and forces under operational control of HQ USFK using 8th Army aviation assets. This regulation also applies to all USFK and Republic of Korea (ROK) military personnel desiring United States (U.S.) aviation support when emergency conditions exist and life is in jeopardy. This regulation is not applicable to a combatant or hostile situation. In peacetime, the provisions of (S) UNC/CFC Regulation 525-4 for aviation support in a hostile situation will be followed.

**Supplementation.** Issue of supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from USFK J3, ATTN: FKJ3-AV, Unit #15237, APO AP 96205-5237.

**Forms.** USFK forms are available at <http://www.usfk.mil>.

**Records Management.** Records created as a result of processes prescribed by this regulation must be identified, maintained and disposed of according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information System website at <https://www.arims.army.mil>.

**Suggested Improvements.** The proponent of this regulation is the Office of the Assistant Chief of Staff, J3. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, USFK, ATTN: CFCD-AV, Unit #15255, APO AP 96205-5255.

**Distribution.** Electronic Media Only (EMO).

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## **Chapter 1**

### **Introduction**

#### **1-1. Purpose**

This regulation prescribes peacetime procedures for requesting 8th Army aviation support for tactical, administrative (including logistical operations), and civil/military emergency missions. Priorities are governed by Department of Defense Directive (DoDD) 4500.56.

#### **1-2. References**

Required and related publications are listed in appendix A.

#### **1-3. Explanation of Abbreviations**

Abbreviations used in this regulation are explained in the glossary.

## **Chapter 2**

### **Responsibilities**

#### **2-1. Responsibilities**

a. The Chief, 8th Army G3 Aviation shall -

(1) Determine the allocation of aviation assets in support of Republic of Korea (ROK) military services under the operational control of the Commander, United Nations Command (UNC)/Combined Forces Command (CFC), in accordance with DoD 4515.13-R and 10 USC §2350c.

(2) Resolve questions of priority with the 8th Army Chief of Staff (CofS) when requests exceed aircraft availability per Chapter 2-4.

b. The Commander, 2nd Infantry Division (2ID), shall support the tactical, logistical and administrative operations of United Nations Command (UNC)/Combined Forces Command (CFC)/United States Forces, Korea (USFK), including military units, other nation forces and subordinate commands under the operational control of CFC and USFK using the appropriate airframe with regard to mission, safety and cost effectiveness.

c. The Commander, 2nd Combat Aviation Brigade (2d CAB), shall -

(1) Support the tactical, logistical, and administrative operations of UNC/CFC/USFK, including military units, other nation forces, and subordinate commands under the operational control of the Commander UNC/CFC/USFK using the appropriate airframe with regard to mission, safety, and cost effectiveness.

(2) Coordinate distinguished visitor missions with the protocol office and visitors bureau.

(3) Provide operational support airlift as defined in DoD Instruction (DoDI) 4500.43.

#### **2-2. Passenger Eligibility**

a. Subparagraphs 2-2b through 2-2i discuss eligible passengers and approval authority. A list of passengers authorized to travel onboard U.S. Army aircraft is shown in appendix C. All passengers must meet eligibility and approval requirements IAW DoD 4515.13-R.

b. Active duty U.S. military personnel on official U.S. Government business are authorized travel in ROK aircraft during joint and combined training exercises when invited by ROK aviation commanders with approval by ROK unit commander.

c. Within the ROK, active duty U.S. and ROK military members of HQ UNC/CFC are authorized travel in U.S. Army aircraft for military duties that primarily benefit the U.S. Armed Forces.

d. If non-DoD U.S. personnel are to be flown on U.S. Army aircraft, a travel request (Authorization for travel on U.S. Army aircraft) must be submitted through the Commander, 8th Army, ATTN: EACG, Unit #15236, APO AP 96205-5236, to Commander USFK, ATTN: FKCS, Unit #15237, APO AP 96205-5237, for CofS, USFK approval. Requests will state the purpose and justification for the mission and shall be submitted no later than fifteen (15) working days prior to the requested flight. If the flight is for a Distinguished Visitor (DV), the request must also be submitted through the USFK Protocol Office. The approved request must be submitted to the 8th Army G3 Aviation Flight Operations Officer and the supporting aviation unit by the requestor, to be attached to the flight manifest.

e. Retired U.S. military personnel are authorized space-available travel on U.S. Army aircraft in accordance with (IAW) the provisions in DoD 4515.13-R, Chapter 6. Travel to establish a home, for personal gain in connection with a business enterprise or for employment is not authorized.

f. Department of Defense dependents are authorized travel on U.S. Army aircraft IAW DoD 4515.13-R, paragraph C2.2.3.

g. Foreign national military and civilian personnel not involved in a military exercise may be authorized travel in U.S. Army aircraft when such travel is in the primary interest of DoD and when other applicable regulatory requirements are met. Approved travel orders or travel authorization are required. Requests will be submitted as outlined in Chapter 3 and must be approved by the Chief of Staff, USFK per USFK memorandum dated 1 June 1998 subject: DoD Policy on the Use of Government Aircraft and Air Travel – USFK Implementation Instructions.

h. For travel on a military aircraft, civilian DoD employees must have a valid DoD identification card, DD Form 2764 (United States DoD/Uniformed Services Civilian Geneva Convention Identification Card). Korean National USFK employees must have a valid USFK Form 37EK (USFK ID Pass), travel orders (TO) or travel authorization (TA) in their possession. The TO or TA may be in memorandum format.

i. Employees of contractors may travel on military aircraft when the government contract states that the U.S. Government will provide transportation. Otherwise, contractors require an Exception to Policy as outlined in paragraph 2-2d above.

j. Personnel of allied military forces and governmental or private agencies must reimburse the U.S. Government for use of 8th Army aviation assets when travel directly benefits those forces or agencies. DoD 4515.13-R prescribes the procedures for obtaining authorization.

k. All passengers are required to have ID cards and hearing protection. Active duty U.S. military personnel must wear personal ID tags, and military or civilian clothing as required. Passengers will not carry their medical or dental records onboard the aircraft unless their servicing medical facilities maintain duplicate copies.

### **2-3. Approval Authority**

a. The authority to issue orders for travel on military aircraft is delegated to Brigade Level Commanders (O-6). Authority shall not be further delegated. The senior traveler must sign the request regardless of the orders issuing authority when the request involves Operational Support Airlift (OSA) assets.

b. The approval authority for Good Neighbor Program aerial reviews, flyovers static displays and paradrops involving 8th Army assets is IAW DoDI 5410.19 and Army Regulation (AR) 360-1.

c. Requests for aerial, static or paradrop demonstrations must be submitted no later than (NLT) ninety (90) days prior to the event. The request must include a signed request memorandum, legal review, an Air Mission Request (AMR) and a completed DD Form 2535 (Request for Military Aerial Support).

d. Under normal conditions mission requests for training flights within the P-518 No Fly Area (NFA) will be approved by the Commander, 2d CAB. DV flights into the NFA, including H-127, shall normally be approved by the 8th Army G3. In both cases 2d CAB and 2ID shall forward to 8th Army G3 Aviation all mission itineraries NLT three (3) working days from the mission. 8th Army G3 Aviation shall then forward the missions to 8th Army G3 for approval and the CJ3 for situational awareness. For flights to H-128 the approval authority is the CJ3 under normal conditions and the CoS, USFK under increased conditions. The P-518 and P-518 NFA geographical boundaries are defined in UNC/CFC/USFK Regulation 95-3, paragraphs 1-4b and 1-4c. Normal conditions are defined as Defense Condition (DEFCON) 4. Other than normal conditions are defined as being at a DEFCON higher than level 4 or as the Commander, USFK directs. See appendix B for a matrix showing approval authority for flights to the P-518 and P-518 NFA. CFC/UNC/USFK EFO 06-44 is hereby rescinded.

### **2-4. 8th Army Rotary Wing Support**

The following levels of support to United States Forces Korea units, 8th Army units and distinguished visitors to the Republic of Korea can be expected on a sustained basis. During exceptional circumstances, such as Code 1 or 2 Distinguished Visitors, further assets will be allocated commensurate with the required level of support.

a. Commander's Hawk (COMHAWK) shall provide up to three aircraft per day in support of USFK Commander and 8th Army Commander movement throughout the peninsula.

b. 8th Army will provide one additional aircraft per day to support COMHAWK in the event that additional assets are required. This aircraft must be requested using the AMR process no later than two (2) working days before mission execution.

c. 8th Army shall provide three rotary wing missions per day for executive transport of United States Forces Korea and 8th Army personnel and distinguished visitors to the Republic of Korea. These missions are in addition to the above COMHAWK missions.

d. 8th Army shall provide one additional aircraft every day for general support to USFK, 8th Army or external units that require support in the Republic of Korea.

## **Chapter 3**

### **Mission Request Procedures**

#### **3-1. Mission Request Procedures**

Once passenger eligibility has been determined and proper authority obtained, mission requests will be submitted as follows:

a. Administrative and logistic support requests from staff sections, activities of USFK, 8th Army and subordinate commands will submit USFK Form 84-R-E (Aircraft Mission Request) to the 8th Army G3 Aviation Flight Operations Officer via email or to Unit 15236, ATTN: EAGC-EA, APO AP 96205-5236, NLT seven (7) working days prior to the date of the mission. The AMR shall include the following information, at a minimum: the Date Time Group of the requested mission, mission location, point of contact (POC) information, senior passenger name and grade, mission description and the justification for the use of aircraft. Administrative and logistic support requests beyond major subordinate commander's organic assets will also be submitted NLT seven (7) working days prior. The final passenger manifest must be submitted by the requesting point of contact to the supporting aviation unit NLT 24 hrs prior to the scheduled departure time.

b. 2ID staff and subordinate units requesting tactical support will submit requests on USFK Form 84-R-E to the 2ID G3 Aviation Current Operations Officer via email or fax no later than fourteen (14) days prior to the mission. 2ID staff and subordinate units requesting all other aircraft missions, including DV and General Officer (GO) missions, will submit requests to the 8th Army G3 Aviation Flight Operations Officer via email or to Unit 15236, ATTN: EAGC-EA, APO AP 96205-5236 NLT seven (7) working days prior to the mission.

c. CFC and USFK units will follow procedures outlined in UNC/CFC/USFK Memorandum 95-1. The ROK government will reimburse the U.S. Government for ROK/CFC travel in excess of ROK contributions to the HQ CFC travel budget.

d. Tactical support missions are those flown in support of real world operations in defense of the ROK regardless of current defense conditions (DEFCON). Tactical support missions include, but are not limited to, sensitive logistical cargo transport operations and other missions of operational necessity as designated by Commander UNC/CFC/USFK. Requests will include, at a minimum, unit identification, passenger manifests, points of contact, and telephone numbers of the supported unit.

e. Training requests will be submitted through the 8th Army G3 Aviation Flight Operations Officer via email or to Unit 15236, ATTN: EAGC-EA, APO AP 96205-5236 NLT fourteen (14) days prior to a planned tactical training exercise.

f. Any required aircrew temporary duty costs will be funded by the supported activity/agency. Supporting aviation unit commander will determine if aircrew will incur temporary duty (TDY) costs.

g. Requests for General Officer support missions will be submitted to the 8th Army G3 Aviation Flight Operations Officer via email or to Unit 15236, ATTN: EAGC-EA, APO AP 96205-5236 NLT seven (7) days prior to requested departure time.

h. When the destination is less than one hour's one-way driving time, air transportation will not be authorized even for Flag Officers and their equivalents. Further, flights between points in the P-518 Tactical Zone Exemption area and the Highway 100 beltway or between Osan and Yongsan are not authorized. Exceptions may be granted in the cases of sensitive logistical cargo or when exceptional circumstances are involved. The Chief of Staff (CoS), USFK is the approval authority



for any exceptions to this policy.

i. The following policies apply:

(1) When 8th Army G3 Aviation receives more than three Air Mission Requests for executive or administrative transport, missions shall be assigned a priority based upon the senior occupant's pay grade, mission type and risk if ground transportation is used. The mission requestor must state the importance of the mission and mission risk in the request. If there is a conflict between mission requests, the 8th Army CoS shall decide which missions are supported.

(2) The supporting aviation unit may consolidate requests for travel by different agencies to a common destination and reserve the option to use other organic airframes with regards to safety, mission accomplishment, and cost-effectiveness.

(3) Passengers must be on time for scheduled flights. If passengers do not arrive within 20 minutes after the scheduled departure time, the flight will be canceled except for general officers and equivalent rank. Ground time for intermediate stops by the C-12 will normally not exceed 30 minutes except for general officers or equivalent rank.

(4) All requestors will notify the supporting aviation organization and 8th Army G3 Aviation when scheduled support is no longer required.

(5) All requests for routine mission support should be scheduled to not interfere with Sergeant's Time Training (STT) Thursdays from 0700 – 1200 hours. Sergeant's Time Training shall not be the sole deciding factor for mission support request denial.

(6) Units submitting requests for missions to H-127 requiring more than one aircraft shall be mitigated prior to submission to 8th Army G3 Aviation. Personnel not considered essential for mission execution will utilize ground transportation as the primary means unless space is available on the aircraft in support of the requesting DV.

(7) Non-USFK units will submit DD Form 448 (Military Interdepartmental Purchase Request (MIPR)) for reimbursement of all aviation support IAW DoDI 4000.19, paragraph 6. The Department of Defense (DD) Form 448 must accompany the USFK Form 84-R-E when aviation support is initially requested IAW submission guidance timelines.

(8) AMRs submitted that do not meet the timelines described in Chapter 3-1, paragraphs a, b, e and g above, will be considered and approved on a case-by-case basis at the appropriate level.

j. All Army aviation support requests to transport VIPs who require approval by the Commander, USFK, will be routed IAW Chapter 2-2, paragraph d.

k. Digitized Air Mission Request forms may be obtained by calling 2d CAB S3 Flight Operations at 753-7912 or 8th Army G3 Aviation Flight Operations at 723-6286. This form is the preferred method for submitting an AMR.

### **3-2. DEFCON 4 Priorities**

During DEFCON 4 the priorities shown in table 3-1 shall be used for aircraft support within the geographical boundaries of the ROK. Amplifying instructions for executive transport missions are contained in Chapter 3-1, paragraph i above.

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**Table 3-1**  
**DEFCON 4 Priorities**

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|    | <b>Mission</b>  |
|----|---|
| 1  | Emergency or rescue operations  |
| 2  | UNC Armistice investigations and missions designated PRIORITY by the Commander, UNC/CFC/USFK  |
| 3  | Sensitive logistical cargo  |
| 4  | Aviation training   |
| 5  | Tactical support missions and field/air assault training <ul style="list-style-type: none"><li>5 a. Air Assault/Air Ground Integration</li><li>5 b. Sling Load</li><li>5 c. Paratroop/Rappel</li><li>5 d. Air Movement Training</li></ul> |
| 6  | Commander, UNC/CFC/USFK administrative support missions   |
| 7  | Distinguished visitors when approved by CofS, USFK  |
| 8  | USFK General Officers, according to rank  |
| 9  | USFK Colonels, and equivalent ranks   |
| 10 | USFK commanders/staff officers O-5 and below <ul style="list-style-type: none"><li>10 a. Command and control missions</li><li>10 b. Staff liaison missions</li></ul>  |
| 11 | Cost effective movement of personnel not listed above   |
| 12 | Other operational requirements  |

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### **3-3. Medical Evacuation Requests**

a. Eligible Patients. Requests for Medical Evacuation (MEDEVAC) are submitted through the appropriate medical channels to the nearest MEDEVAC support unit in accordance with DoD regulations.

b. Eligibility.

(1) Criteria. The following criteria will be strictly adhered to in determining MEDEVAC eligibility for U.S. civilians and foreign nationals who are not otherwise eligible patients in accordance with DoDI 6000.11, Patient Movement, and DoD 4515.13-R, Air Transportation Eligibility.

- (a) The patient's illness or injury involves an immediate threat to life, limb, or eyesight.
- (b) The patient is located where medical capabilities for adequate diagnosis and treatment, under generally accepted medical standards, are not available. MEDEVAC shall be provided only to the nearest medical facility that can provide the necessary medical capability.
- (c) Suitable commercial and ROK government or military MEDEVAC services are not available or inadequate. If the ROK government or military requests the MEDEVAC, the request must contain a statement that the ROK government and military MEDEVAC services are not available or incapable of performing the MEDEVAC mission.
- (d) There must be a written commitment on behalf of the patient to reimburse the Department of Defense for MEDEVAC costs, unless the patient's injury or illness is directly related to U.S. Government operations. The commitment must indicate the agency or individuals responsible to reimburse the DoD and provide a specific name and address for direct billing of transportation and enroute medical charges at the applicable tariff rate. In extremely rare cases, the Department of State (DoS) may authorize MEDEVAC services and reimburse the DoD for MEDEVAC costs when the DoS finds that such patient movement is in the national interest.

(2) Procedures.

- (a) Requests for MEDEVAC of civilians and foreign nationals must be submitted to the Emergency Operations Center (EOC) at Command Center Seoul using USFK Form 107EK-R-E (MEDEVAC Request Worksheet) or any format which includes all of the information contained in USFK Form 107EK-R-E. The MEDEVAC request must also contain the statement and commitment required in Chapter 3-3, paragraphs c(1)(c) and (d) above.
- (b) The EOC will verify whether the MEDEVAC request contains the correct statement and commitment.
- (c) EOC will contact the USFK/8th Army Surgeon's Office, who will make a preliminary determination on whether the patient is eligible for MEDEVAC. The 8th Army Watch Team shall be notified for tracking purpose.
- (d) If the patient's injury or illness is directly related to U.S. Government operations, J3/7 or CoS, USFK has approval authority for the MEDEVAC request.
- (e) If the patient's injury or illness is not directly related to U.S. Government operations, USFK/8th Army Surgeon's Office shall contact the Pacific Theater Patient Movement Requirements Center (TPMRC) to request permission to order the MEDEVAC mission for inter-theater patient movement.
- (f) If the patient is a U.S. civilian, the Pacific TPMRC has approval authority for inter-theater patient movement.
- (g) If the patient is a foreign national, the TPMRC seeks Department of State approval for inter-theater patient movement.
- (h) Nothing in this regulation should be construed as preventing the Commander, USFK from undertaking prompt relief operations when time is of the essence and when humanitarian considerations make it advisable to do so in response to a disaster in the ROK. Further instructions and definitions are found in DoDD 5100.46.

### 3-4. Civil/Emergency Medical Request Procedures

a. The Command Center Seoul shall -

(1) Accept and evaluate requests for civil emergency aviation support. If the request is for ROK support, Command Center Seoul will refer it to the ROK Army Tactical Operations Center (ROKATOC) through the ROK Joint Chiefs of Staff Duty Director of Operations. ROKATOC will then coordinate with ROK civil and military authorities for support. If ROK civil or military support is unavailable and it is determined that U.S. support may be required, ROKATOC will advise the Command Center Seoul duty officer. The duty officer will then obtain Commander, USFK approval.

(2) Provide advance notification immediately to the 8th Army Aviation Officer during duty hours or the 8th Army Watch duty officer during non-duty hours, that an emergency situation is being processed by ROKATOC which may require U.S. Army aviation support.

(3) Obtain the necessary Republic of Korea Tactical Zone (RK) P-73 clearance from the Capital Defense Command through the ROK Duty Director of Operations if the request is for U.S. Army aviation support inside RK P-73.

(4) Obtain approval IAW Chapter 3-3, paragraph c.

(5) Pass the approved request for aviation support to the 8th Army G3 Aviation Officer during duty hours or the 8th Army Watch duty officer during non-duty hours. The request will include -

(a) Support requested.

(b) Location.

(c) The RK P-73 clearance (if applicable).

(d) Name and title of requesting officer at Command Center Seoul.

(6) Contact the 7th Air Force Senior Operations Duty Officer at the Tactical Air Control Center to notify U.S. Air Forces, Korea and the Korea Combined Rescue Coordination Center, if -

(a) Requesting support in excess of 8th Army aviation capabilities.

(b) The request is in support of U.S. forces other than the U.S. Army during aircraft accidents.

(c) The request is in support of civil or military disasters (e.g. flood relief, mass casualty).

(7) Requests for 7th Air Force support will include -

(a) Name, title, and telephone number of requesting official.

(b) Location, time of occurrence, and nature of emergency.

(c) Number and nationality of personnel involved.

(8) Obtain the following information, at a minimum, from the ROK controlling unit at the scene through the ROK liaison officer (LO) when ROK and U.S. assets will be committed simultaneously:

- (a) Identification of controlling unit at the scene.
- (b) Location of the controlling unit.
- (c) Point of contact at the scene.
- (d) All necessary frequencies and call signs being used by the controlling unit.
- (e) The identity of other aircraft committed to the emergency, by type, number, and call sign.
- (f) The RK P-73 clearance if required.
- (g) Any special instructions.

b. The 8th Army Aviation Officer (or designated representative) will -

(1) Determine whether 8th Army aircraft can support the mission. If the request is for U.S. support, designate the unit that will provide support and inform the ACoS, J3 of the situation.

(2) Alert the selected aviation unit to prepare for the mission but not to dispatch the aircraft until the applicable steps in Chapter 3-4, paragraph a, are completed and the unit has received the information.

(3) Obtain the identity, call sign, and frequency of the air traffic control agency or unit controlling the aircraft participating in the emergency from Command Center Seoul and inform the supporting aviation unit.

(4) Confirm clearance has been given if operations are to be inside the RK P-73. Provide the supporting unit the frequency and call sign of the controlling agency or the air-to-air frequency and call sign of other participating aviation units.

(5) Inform the Command Center Seoul duty officer of action taken.

(6) Inform the Command Center Seoul duty officer if the request for 8th Army aviation support is in excess of its capabilities.

### **3-5. Emergency Requests for Aviation Support**

a. Aviation support may be required on short notice to support theater operations. Examples of such requirements include movement of Explosive Ordnance Disposal (EOD) teams to respond to explosive hazards on U.S. installations throughout the Korean peninsula, and movement of military police teams in response to a force protection requirement. The following outlines the procedures to support short notice emergencies:

b. 2nd Battalion (Assault), 2nd Aviation Regiment (2-2 ASLT) of 2d Infantry Division will provide emergency response capability to support EOD emergencies as follows:

(1) For emergency incidents on all installations except Osan AB, Kunsan AB and installations in the Taegu and Pusan areas, 2d Infantry Division will provide one UH-60 with crew for transportation of one three-Soldier team with roughly 350 lbs of equipment to and from the incident. Pickup point for the EOD team is Yongsan (H-264).

(2) For emergency incidents on all installations in the Taegu and Pusan areas, 2ID will provide one UH-60 with crew for transportation of one three-Soldier team with roughly 350 lbs of equipment from USAG Red Cloud to the K-16 airfield, returning them from K-16 to Camp Red Cloud upon mission completion.

(3) 2ID provides one UH-60 with crew on a two-hour standby during normal duty hours and four-hour standby after duty hours. Class V requirements for incident response will be transported IAW DA PAM 385-64.

(4) Request for 2ID support will be made telephonically through the 2ID Tactical Operations Center (TOC) at DSN 732-8949 or 732-8950.

c. 2d Combat Aviation Brigade (2d CAB) will provide emergency response aircraft to support the theater as follows:

(1) 2d CAB will provide fixed-wing assets to transport the EOD team and equipment from K-16 to Taegu or Pusan and return them to K-16 upon mission completion. If fixed wing assets are unavailable then 2d CAB will provide suitable rotary wing assets to accomplish the mission.

(2) 2d CAB will provide one UH-60 with crew on a two-hour standby during normal duty hours and four-hour standby after duty hours to support theater short notice requirements.

(3) Requests for 2d CAB support will be made telephonically through flight operations during duty hours to DSN 753-7912. After duty hours the request will go through the Brigade Operations Center (BOC). The BOC primary DSN number is 753-8184.

d. 2d CAB will be prepared to provide backup support requirements in the event that one unit is unable to accomplish the mission.

### **3-6. On-Scene Controlling Agency**

In case of a major emergency when ROK and U.S. assets are committed simultaneously, the controlling agency will be the ROK unit at the scene as designated by the ROK Joint Chiefs of Staff. The U.S. unit designated to support the ROK is authorized to coordinate directly with the controlling unit and exchange liaisons as required.

### **3-7. Yongsan Heliport, H-264**

The Yongsan heliport will be used for all MEDEVAC missions going to the Brian Allgood Army Community Hospital. Yongsan tower is the controlling air traffic control agency during normal operating hours and Flight Operations Center South during other times. Refer to the current DoD Flight Information Publications (FLIP) Visual Flight Rules, Arrival/Departure Routes Korea, for proper arrival/departure instructions. The H-264 Airfield Operations Manual (AOM) outline requirements for use of H-264. Direct questions about H-264 including H-264 Echo Pad to H-264 Operations at 736-4710 or 8th Army G3 Aviation Flight Operations at 723-6286.

### **3-8. After Action Report**

The U.S. unit providing aviation support during the civil or military emergency will forward an after action report to the Commander, 8th Army, ATTN: EACG-EA, Unit #15236, APO AP 96205-5236, within twenty (20) days of completing the mission.

### **3-9. Surveillance and Photographic Requests**

Requests for aircraft to provide surveillance or photographic missions will be submitted to the Chief of Staff, USFK, ATTN: FKJ2-M, Unit #15237, APO AP 96205-5237.

### **3-10. Helicopter Fire Fighting Assistance**

a. 8th Army will maintain limited aerial fire fighting capability utilizing fire buckets, commonly known as "Bambi buckets", with UH-60 or CH-47 helicopters. Employment of this capability is intended to fight range fires caused by U.S. Army actions. Other employment will be considered on a case-by-case basis. Helicopter fire fighting assistance **SHALL NOT** be used to fight volatile or hazardous material fires or fires in built up areas.

b. Commander, 2d CAB will maintain a minimum of 2 operational 660-gallon fire buckets and aircrews capable of employing these devices (UH-60 capability) and a minimum of 3 operational 2000-gallon fire buckets and aircrews capable of employing these devices (CH-47 capability).

c. Requests for support for fires in the 2ID Area of Operations (AO), including fires in the NFA, that are a result of U.S. Army actions will be made through fire fighting channels to the 2ID G3 Air for tasking with approval from the 2ID Commander or designated representative. Support for fires outside of the 2ID AO that result from U.S. Army actions will be made through fire fighting channels to 8th Army G3 Aviation for tasking with approval from the 8th Army G3 or designated representative. Support for fighting fires caused by U.S. components other than the U.S. Army is made through the appropriate channels to 8th Army G3 Aviation Division during duty hours, and to Command Center Seoul during non-duty hours, for approval by the CJ3 USFK. Approval for ROK government requests is through CJ3 to the CofS, USFK. Reimbursement for fighting fires other than those caused by U.S. Army actions is IAW 10 USC 2350c and the U.S. Army Program Budget Guidance. In all cases notification shall be sent to the 8th Army Watch Team when 8th Army aircraft are involved in fire fighting operations.

### **3-11. Conflicts**

All questions or conflicts concerning air transportation eligibility or approval authority for transportation on DoD-owned and controlled aircraft will be resolved IAW DoD 4515.13-R and 10 USC §2350c. DoD 4515.13-R will have precedence over any inconsistent guidance in this regulation.

## **Appendix A References**

### **Section I. Required Publications**

AK Regulation 95-1, Army in Korea General Aviation Provisions, Flight Procedures and Training Guidance

AR 95-1, Flight Regulations

AR 360-1, The Army Public Affairs Program

CFC/USFK Memo 95-1, ROK-U.S. Combined Forces Command and United States Forces, Korea Staff Administrative Aviation Support

DoD 4515.13-R, Air Transportation Eligibility

DoDD 4500.56, DoD Policy on the Use of Government Aircraft and Air Travel

DoDD 5100.46, Foreign Disaster Relief

DoDI 4000.19, Interservice and Intragovernmental Support

DoDI 4500.43, Operational Support Airlift

DoDI 5410.19, Public Affairs Community Relations Policy Implementation

DoDI 6000.11, Patient Movement

(S)UNC Regulation 525-4, UNC/CFC Rules of Engagement (ROE)

UNC/CFC/USFK Regulation 95-3, Korean Tactical Zone (RK) P-518 Flight Procedures

USFK Regulation 55-355, Korea Traffic Management

10 USC §2350c, Cooperative Military Airlift Agreements: Allied Countries

### **Section II. Related Publications**

DoD Flight Information Publication (Terminal)

### **Section III. Referenced Forms**

DD Form 448, Military Interdepartmental Purchase Request (MIPR)

DD Form 2535, Request for Military Aerial Support

DD Form 2764, U.S. DoD/Uniformed Services Civilian Geneva Convention Identification Card

USFK Form 37EK, USFK ID Pass



USFK Form 84-R-E, Aircraft Mission Request

USFK Form 107EK-R-E, MEDEVAC Request Worksheet

**Appendix B**  
**Approval Matrix for Aircraft Flights in the P-518 and No Fly Area (NFA)**

| <b>Mission</b>                         | <b>Increased Conditions</b> | <b>Normal Conditions</b>                   |
|--|-----------------------------|--|
| <b>Detachment L Re-Supply</b>          | <b>CJ3</b>                  | <b>8th Army G3 Forwarded to CJ3 for SA</b> |
| <b>UNC/USFK Support</b>                | <b>CJ3</b>                  |  |
| <b>VIP/DV visits</b>                   | <b>CJ3</b>                  |  |
| <b>UNC/USFK Training</b>               | <b>CJ3</b>                  |  |
| <b>2ID Training</b>                    | <b>2ID GO</b>               | <b>2d CAB CDR</b>                          |
| <b>H-128 Pilot Validation</b>          | <b>CoS USFK</b>             | <b>CJ3</b>                                 |
| <b>AEROMEDEVAC Mission 3-3b</b>        | <b>CJ3</b>                  | <b>2d CAB CDR<br/>Contact EAWT for SA</b>  |
| <b>AEROMEDEVAC Mission 3-3c</b>        | <b>CJ3</b>                  | <b>CJ3</b>                                 |
| <b>2ID Firefighting</b>                | <b>2ID GO</b>               | <b>2ID GO</b>                              |
| <b>8th Army Firefighting (non-2ID)</b> | <b>8th Army G3</b>          | <b>8th Army G3</b>                         |
| <b>Other US Firefighting</b>           | <b>CJ3</b>                  | <b>CJ3</b>                                 |
| <b>Assisting ROK Firefighting</b>      | <b>CoS USFK</b>             | <b>CoS USFK</b>                            |

## Appendix C

### Authorization Matrix for Personnel Authorized Travel Onboard U.S. Army Aircraft

| PASSENGER  | REASON   | REQUIREMENTS   | REFERENCE  |
|--|--|--|--|
| Active Duty US and ROK military members of HQ CFC                        | Official DoD Business  | (a) US or CFC ID Card<br>(b) ID Tags<br>(c) Military Uniform   | DoD 4515.13-R<br>USFK Reg 95-4                             |
| Civilian Employees of DoD  | Official DoD Business  | (a) Valid DoD ID<br>(b) Valid TO/TA  | DoD 4515.13-R<br>USFK Reg 95-4                             |
| Retired Military Personnel   | Space-A Travel   | (a) ID Card  | DoD 4515.13-R<br>USFK Reg 95-4                             |
| Active duty free world military personnel not assigned to HQ UNC/CFC     | Official Military Duties   | (a) Proper ID Issued by their military service<br>(b) ID Tags (if required)<br>(c) Military Uniform  | DoD 4515.13-R<br>USFK Reg 95-4                             |
| DoD dependents emergencies   | Medical  | (a) ID Card  | DoD 4515.13-R<br>USFK Reg 95-4                             |
| Flag Officer Spouse where spouse will take part in the official function | Unquestionably Official Function   | (a) CDR USFK, all four-star and 7AF/CC approve own spouses<br>(b) All other three-star and lower flag officers: valid TO/TA; spouses approved by the CoS, USFK | DoDD 4500.56   |
| Civilian Public Affairs Personnel  | Authorized in interest of adding to public understanding of DoD activities | (a) Valid ID<br>(b) Valid TO/TA  | DoD 4515.13-R  |
| Non-DoD Personnel (Congressmen, State Officials, Department Secretaries) | Primary Interest of DoD  | (a) Valid TO/TA<br>(b) CoS USFK Approval   | DoD 4515.13-R  |
| Foreign national dignitaries, military and civilians                     | Primary Interest of DoD  | (a) Valid TO/TA<br>(b) CoS USFK Approval   | DoD 4515.13-R<br>(CANNOT be involved in military exercise) |
| U.S. Citizens  | Orientation Flights (public understanding of DoD mission/role)             | (a) Valid TO/TA<br>(b) CoS USFK Approval   | DoD 4515.13-R  |
| Military Spouse  | Spouse Orientation Program   | (a) Valid TO/TA<br>(b) DA Approval   | DoD 4515.13-R<br>AR 95-1                                   |

**NOTE:** All passengers flying in 8th Army aircraft shall wear hearing protection.

**Glossary  
Abbreviations**

|         |                                   |
|---------|-----------------------------------|
| 2d CAB  | 2nd Combat Aviation Brigade       |
| 2ID     | 2d Infantry Division              |
| ACofS   | Assistant Chief of Staff          |
| AMR     | Air Mission Request               |
| AO      | Area of Operations                |
| AR      | Army Regulation                   |
| CC      | Command Center                    |
| CFC     | Combined Forces Command           |
| COMHAWK | Commander's Hawk                  |
| DEFCON  | Defense Condition                 |
| DoD     | Department of Defense             |
| DoDD    | Department of Defense Directive   |
| DoDI    | Department of Defense Instruction |
| DV      | Distinguished Visitor             |
| EFO     | Effects Fragmentary Order         |
| EOC     | Emergency Operations Center       |
| EOD     | Explosive Ordnance Disposal       |
| HQ      | Headquarters                      |
| IAW     | In accordance with                |
| ID      | Identification                    |
| LO      | Liaison Officer                   |
| MEDEVAC | Medical Evacuation                |
| NFA     | No Fly Area                       |
| NLT     | no later than                     |
| RK      | Republic of Korea Tactical Zone   |

|         |  |
|---------|--|
| ROK     | Republic of Korea                            |
| ROKATOC | ROK Army Tactical Operations Center          |
| TA      | Travel Authorization                         |
| TO      | Travel Orders                                |
| TOC     | Tactical Operations Center                   |
| TPMRC   | Theater Patient Movement Requirements Center |
| UNC     | United Nations Command                       |
| U.S.    | United States (of America)                   |
| USFK    | United States Forces Korea                   |
| VIP     | very important person                        |